

## **Disciplinary Policy**

Participants attending DTEC courses are expected to behave in a courteous and respectful manner at all times. Those who disrupt the learning of others due to objectionable, anti-social or other counterproductive behaviour will be counselled by the trainer and/or a DTEC management representative.

In cases where the learner's training is being funded, wholly or in part, by their employer, DTEC may also discuss the learner's behaviour with their supervisor or another employee representative.

If, following counselling, the learner's behaviour remains disruptive, they will be asked to leave the course and will not be permitted to complete the remainder of the course and will forfeit all course fees.

